CDIA+
CompTIA Certified Document Imaging Architect+

Duration: 5 days
Price: $4000
Certifications: CompTIA CDIA+ Certification
Exams: CD0-001

Course Overview

CompTIA's CDIA+ (Certified Document Imaging Architect) is a vendor neutral certification that validates the knowledge of professionals who deliver document imaging solutions. The CDIA+ Certification confirms a technician's expertise in the technologies and best practices used to plan, design, and specify a document imaging and management system.

Target Audience

IT professional who has networking and administrative skills in Windows-based TCP/IP networks and familiarity with other operating systems, such as NetWare, Macintosh, UNIX/Linux, and OS/2, who wants to: further a career in Information Technology by acquiring a foundational knowledge of document imaging topics; prepare for the CompTIA CDIA examination; or use CDIA as the foundation for specialized workflow, imaging or document storage career roles.

Course Objectives

- Document Storage and Retention
- Workflow Processing
- Document Indexing
- COLD (Computer Output to Laser Disk)

Spectrum Trainings FZ LLC

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10, 278th Street, Maadi, Cairo
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- Document Security Requirements
- Business Process Re-engineering
- Document Scanning
- Document Output Formats

Course Outline

Chapter-1: Starting an Imaging Project
- Objectives Overview
- Strategic view of the Organization
- Examine the Existing System
- The Project Kickoff
- Basics of Project Management
- Summary

Chapter 2: Business Process Analysis
- Objectives Overview
- Methodology
- Workflow Modeling
- Document Categorization
- Summary

Chapter 3: Recommend Solution
- Objectives Overview
- Reviewing the Project Scope
- Document Assumptions and Risks
- Summary

Chapter 4: Imaging Technologies and Supporting Technologies
- Objectives Overview
- Imaging Technologies
- Common File Formats
- Scanner Configurations
- Output Technologies

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- Supporting Technologies
- Drive Configuration and Retrieval
- Networking Principles for Imaging
- Summary

Chapter 5: Plan for the Implementation
- Objectives Overview
- Implementing a new system
- Project Change Control
- Project Documentation and Review

Prerequisites

- 24 months of on-the-job experience

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